

SULLY AND LAVERNOCK COMMUNITY COUNCIL

MINUTES OF THE EXTRA-ORDINARY MEETING OF THE COUNCIL

DATE/TIME	TUESDAY 18 JULY 2017 AT 7.15 PM	
LOCATION	THE PAVILION, BURNHAM AVENUE, SULLY	
PRESENT	CLLRS THOMAS, TATT, SCAGLIONI, GARLAND, JONES, BAGULEY AND BARLOW	
IN ATTENDANCE	CLERK TO THE COUNCIL	
No/Ref	Minutes/Matters Discussed	Action
		Who/By When
1/18JUL/17	To Receive Apologies for Absence	
	Apologies for absence were received from Cllrs Sylvester and Thorne.	
2/18JUL/17	To Receive Declarations of Interest	
	There were no declarations of interest.	
3/18JUL/2017	To consider the re-structuring of the Community Council's Working Groups	
	<p>The following matters were discussed in relation to the Working Groups:</p> <p>Finance and Personnel – Proposed that these working groups were to be split and that the Chair would not deal with personnel matters. Proposed that the Personnel Working Group would meet once a year to review salaries and also every 3 months and these meetings would also include health and safety. Proposed that the Finance Working Group would meet on a quarterly basis plus a meeting to agree the precept and a meeting to consider the annual audit.</p> <p>Planning – Proposed that this working group would meet once a month.</p> <p>Jubilee Hall and Playing Fields – Proposed that this working group would meet on a monthly basis from March to September (excl August) and also in December to discuss the precept requirement and in February.</p>	

	Community Review – Proposed that this working group would continue to meet as long as required. The above resolutions were proposed by Cllr Tatt and seconded by Cllr Barlow. There were 6 votes for the proposal with no votes against and 1 abstention.	
4/18JUL/2017	To consider the amended standing orders as circulated	
	The amended standing orders were debated and suggestions made which are to be incorporated in a revised document to be circulated.	Clerk – 28 days
5/18JUL/2017	To consider the position with regard to the provisions of The Vale of Glamorgan’s Service Level Agreement.	
	The Clerk referred to the Service Level Agreement document that had been previously circulated. It was proposed by Cllr Barlow and seconded by Cllr Thomas that quotes be obtained from firms of solicitors. The proposal was carried unanimously.	Clerk – 28 days
6/18JUL/2017	To consider the repair and maintenance works to be carried out on the Council’s buildings and surrounding area including a report on the meeting with the principal of Capital UPVC Cladding in respect of the work carried out recently to the fascias at the Jubilee Hall	
	The Clerk reported on the position with regard to the meeting with the company that had installed the fascias at the Jubilee Hall. The Clerk advised that despite his best efforts he had been unable to arrange a meeting. The principal of the company had been working out of South Wales and was only home on weekends. The alarm system for the Pavilion was discussed and the Clerk advised that he was in the process of obtaining quotes. The lighting at both the Jubilee Hall and the Pavilion was being dealt with. The Clerk advised that he had received a quote for the re-furbishment of the toilets which was in excess of £9k. There was no amount in the current years precept for such expenditure. It was also agreed to look at the state of the doors at the Pavilion.	Clerk – 28 days Clerk – 28days

7/18JUL/2017	Matters which the Chair of the Council considers urgent	
	There were no matters to be dealt with.	
8/18JUL//2017	There being no other business the meeting ended.	