

## Sully and Lavernock Community Council

### Minutes of the Ordinary Meeting of the Council

**29 January 2019 at 6.15pm at The Pavilion, Burnham Avenue, Sully.**

Present: Cllrs Barlow, Garland, Jones, Scaglioni, Thomas, Sylvester, Baguley, and the Acting Clerk

	<b>Ref No.</b>	<b>Minutes</b>	<b>Matters Discussed</b>	<b>Action.</b>
1	160/2019	<b>To receive Apologies for Absence</b>	Cllrs Oaten and Tatt. The meeting was Chaired by Cllr Barlow.	
2	161/2019	<b>To receive Declarations of Interest</b>	Cllr Sylvester declared he was a member of the Sully Centurions Cricket Club	
3	162/2019	<b>To receive the report of the representative of the Vale of Glamorgan County council</b>	Cllrs Penrose advised that work to resurface the roundabout at the junction of Sully Moors Road and Hayes Road would be taking place on 4 <sup>th</sup> to 6 <sup>th</sup> February 2019.	
<b>Democratic Session Commenced at 6.18pm</b>			The Chair of the Saving Sully & Lavernock Group asked if the Council would be interested in collaborating to see if there was a possibility of erecting a war memorial somewhere on the grassed area next to the Church Car Park. It was resolved to do this and set up a working party with the Saving Sully Group to look into the possibilities, seek grant funding etc. The Chair informed the meeting that this had been looked at in the past but had been too cost inhibitive. He was very pleased it was being looked at again. Cllr Penrose advised that the Vale had no objection and may even be willing to donate the land or lease it to the SSLG at a peppercorn rent.	

			<p>A resident raised again the problem cause by residents chopping down trees in the area behind Dispenser Lane. The thorny tree branches had just been left on the ground beneath the tree, and had caused damage to a dog's paw, resulting in a hefty vet's bill. He had referred the matter to the Vale as suggested at the Community Council Meeting in December. The Vale had informed him that the land did not belong to them and the grass was cut only as a matter of courtesy. In all probability the land belonged to the original building developer. The leaving of the branches on the ground was, in essence, fly tipping and land owners are responsible for dealing with fly tipping. The resident was not prepared to contact the land registry himself to find out who the owner was and asked if there was anything further that could be done. The Chair suggested that the Acting Clerk liaise with Cllr Penrose regarding the matter. In the meantime, Cllr Penrose would make enquiries about the possibility of transferring the land from the current owners to the Vale. The Acting Clerk would contact the Land Registry to see if a map of Sully &amp; Lavernock was available showing land owners.</p>	<b>Acting Clerk</b>
4	163/2019	<b>To approve the minutes of the Ordinary Meeting held 11 December 2018</b>	<p>The item at number 145/2019 of the minutes was amended to 'It was agreed that the installation of the Christmas tree and lights should be planned well in advance in November and not be left until the last minute'. The minutes were then approved.</p>	
5	164/2019	<b>To consider Matters Arising from minutes of the Ordinary Meeting held 11 December 2018.</b>	<p>It was noted that the vermin problem appeared to have gone away, with no activity to bait boxes occurring. However, Council resolved to ask for the work to the wall of Jubilee to be completed within two weeks. Cllr Sylvester asked if the Vale Enforcement Officers had been to the Sports Fields to patrol and it was confirmed by the Acting Clerk that had – at least three times to date.</p>	<b>Acting Clerk</b>
6	165/2019	<b>To consider the report of the Chair of the Council.</b>	<p>No report to consider.</p>	

7	166/2019	<b>To receive the report of the Acting Clerk to the Council.</b>	<p>The Acting Clerk asked if the Council wanted to charge for the new keys to the Pavilion. Such keys (of the type that can only be cut by one designated person) were expensive and it was usual to charge for them in order to ensure keyholders took care not to lose them. Council agreed that there should be no charge for the first key, but if they were lost than there would be a charge of £20, which is what it would cost to replace and investigate how the key was lost and where it might be.</p> <p>A number of Jubilee Hall users and the Acting Clerk required more storage space. Since the Youth Club was no longer in existence and a large area of storage space was taken up with items belonging to them, The Acting Clerk asked if the ex-leaders of the Youth Club would mind collecting the items and arranging to pass them on to other worthy causes. Cllr Baguley (as an ex-leader) volunteered for the task.</p> <p>The Chair Cllr Barlow expressed his disappointment that the Youth Club had had to close and volunteered to liaise with Cllr Penrose to see if anything could be done to start the club up again.</p> <p>The Acting Clerk reminded the Cllrs that they needed to set up the Cllr email addresses they had been given, so that Council related emails could be kept in one folder and be password protected.</p> <p>The Council had agreed, when considering the Precept at the Finance Working Group Meeting on the 22 January 19, that there be a 5% increase in hire charges to long term hirers and of an increase to £10 per hour for casual users. The Acting Clerk asked how much should be charged by a new long-term hirer. The request was referred to the next finance working group.</p> <p>There were three new long-term hirers for Jubilee Hall, Tiny Talk, Sully Bridge Club and a Church Group.</p> <p>It was confirmed that overpayment for Water Rates had been reclaimed and a new monthly payment amount had been set up.</p>	<p><b>Acting Clerk</b></p> <p><b>Cllr Baguley</b></p> <p><b>Cllr Barlow and Cllr Penrose</b></p>
8	167/2019	<b>To consider correspondence received.</b>	<ul style="list-style-type: none"> <li>• Sully Sailing Club had written and enclosed payment for their utilities.</li> <li>• The Acting Clerk had received a request from the organiser of the Sully Flea Market to hire the Council's tables. It was decided this would not</li> </ul>	

			<p>be practical as tables would be used by weekend hirers and in any case were not in the best of condition.</p> <ul style="list-style-type: none"> <li>• The Council agreed to pay £25 for a page in the Sully Village Show brochure this year.</li> <li>• Members of the Bowling Club had written asking for the Council to consider paying 50% of the cost of work to upgrade the banks of the Bowling Green. The Club had obtained an estimate of £6000. It was felt that the Council was not in a position to approve this expenditure at the present time but would consider later in the financial year.</li> </ul>	
9	168/2019	<b>To consider Health &amp; Safety Matters</b>	No matters were raised.	
10	169/2019	<b>To consider the reports of the meeting of the working groups.</b>	Finance, Jubilee Hall & Playing Fields and Planning Working Groups took place on 22 January 19. The Acting Clerk had not yet had time to prepare the minutes.	<b>Acting Clerk</b>
11	170/2019	<b>To consider the reports of the representatives on the external bodies</b>	No further reports to consider, since the November Council Meeting	
12	171/2019	<b>To consider the Penarth/Cardiff Barrage Sustainable Transport Corridor and the implications for Sully.</b>	Feedback was received from Cllr Garland who had attend the recent 'drop in' session. He reported that it seemed to hm that the event was only being carried out to fulfil Government Guidelines in regard to gaining Welsh Government funding for such schemes. The actual public consultation had already been carried out. Many of these schemes are already contained in the Vale of Glamorgan Council Local Development Plan 2011 – 2026. He also raised concerns about space required for any new bus route – would this destroy wildlife habitats? The raising of the barrage to allow boats through could take some time and prevent cyclists getting to work on time. The Park & Ride proposal from the car park at Cosmeston Country Park, goes against the aims of the Welsh Government for a designated Country Park location. It could cause drivers to park in the roads and streets local to Cosmeston causing blockages, as happened on a recent Bank Holiday.	

13	172/2019	<b>To consider updating the Council's Code of conduct in relation to recent revised Guidance.</b>	Put in the agenda erroneously by the Acting Clerk. This has already been done some time ago.	
14	173/2019	<b>To consider applying for a Community Chest Grant.</b>	The maximum amount payable was not enough to consider applying for.	
15	174/219	<b>To consider and approve payments</b>	Payments were approved, and cheques signed.	
16	175/2019	<b>To consider applying for a Council Bank Debit Card</b>	The Acting Clerk notified the Council that she was spending considerable sums of her own money to purchase items she had been instructed to buy by Council. She then had to claim it back and could end up waiting 4 to 6 weeks for reimbursement. Council agreed that a debit card could be obtained but that restrictions should be put on the amount of expenditure. The matter of the restriction to be applied was referred to the next Finance Working Group.	
17	176/219	<b>To consider matters that the Chair considers should be urgently referred to the Council.</b>	No matters referred.	
18	177/219	<b>To agree the date and time of the next Council meeting.</b>	Tuesday 5 March 2019	