

**SULLY AND LAVERNOCK COMMUNITY COUNCIL  
CYNGOR CYMUNED ABERSILI A LARNOG**

**Finance Committee Meeting of the Council  
6.30pm Tuesday 30<sup>th</sup> May 2023**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public.

**Minutes 13/23**

**Present**

- Steve Oaten (Proper Officer)
- Robin Lynn (RL)
- Nicky Parry (NP)
- Vicki Judd (VJ)
- Kay Bowring (KB)
- Jackie Payne (JP)

**Apologies 13/23**

- Lino Scaglioni (LS)
- Martyn James (MJ)

**Public attendance 13/23**

- None

**PART ONE**

**Declarations of interest 14/23**

- There were no declarations relevant to the items on the agenda to be discussed.

**To approve the minutes of previous meeting 15/23**

- The council approved the minutes of the Finance Committee meeting of the 4<sup>TH</sup> April 2023.

**To approve the schedule of payments 16/23**

- The councillors of the finance committee approved the schedule of payments as provided by the proper officer. An updated list was provided to councillors with the salaries of staff as prepared by the payroll provider.

**To discuss and resolve upon changes to the following policies/procedures/terms of reference, in the following order Finance Committee terms of reference, Policy of delegation, policy of procurement and co-option policy 17/23**

- The councillors present discussed and agreed that the documents prepared and produced by the clerk would be adopted and reviewed again in 12 months' time.

**To agree and accept the report of the internal auditor 18/23**

The councillors agreed and accepted the report of the internal auditor.

**To accept and agree to certify the councils accounts for the year ending 2023 19/23**

- The proper officer had distributed the end of year accounts as generated by the accounting software which had been subject to the internal audit. The end of year accounts were approved and accepted by the councillors present. The Proper Officer provided explanations where appropriate.

**To discuss and resolve upon section 106 funding applications 20/23**

- The councillors present agreed that a working group needed to look at the subject of funding and identify opportunities for areas of improvement regarding the facilities in the village. VJ Updated the meeting in relation to possible applications being submitted by other groups within the village. It is obvious that there are areas of the village better off than others and the council would be seeking to redress the balance.

**To discuss and resolve upon a new date for the community picnic and associated costs 21/23**

- The councillors present agreed costs, and the date would be the 4<sup>th</sup> June. The event was already being advertised on social media.

**To discuss and resolve upon Councillors payments in line with the independent remuneration panel for Wales annual report 22/23**

- The proper officer explained that all councillors would receive the basic remuneration under the report, but the council needed to decide whether additional payments should be made to a number of senior positions within the council. The council were informed by the Proper Officer that anyone who did not want the allowance was to notify him in writing. This item was remitted to the next full council meeting on the 12<sup>th</sup> June 2023.

**To discuss and resolve upon the repair/replacement of the notice board at the bus stop near The Old School 23/23**

- The issue of additional boards and where to locate them was discussed. The Proper Officer will need to establish some costs with a view to bringing them back to the next meeting for consideration. There were a number of potential sites identified where new boards would be of benefit to the community.

**To receive any updates from Councillors and discuss and resolve upon any training requirements 24/23**

- Councillors were advised to notify the clerk of any training requirements in line with the current training policy.
- Councillor Bowring updated the meeting with regards to costs of installation of the solar powered de fibrillators. The costs were agreed by the Councillors present.

**Any Other Business 25/23**

- There were no items brought up under any other business.

**The date of the next Ordinary meeting of the council will be the 12<sup>th</sup> June 2023. The date of the next Finance Committee meeting of the council will be the 4<sup>th</sup> September 2023 26/23**

**PART 2**

**To discuss and resolve upon issues of employment and the future use and maintenance of the playing fields and associated costs and training needs 27/23**

- The councillors present discussed a number of issues. These will become agenda items at future meetings. There was an agreement reached regarding the short-term arrangements

surrounding the emptying of bins and litter collection which is to be expanded to encompass other tasks. The individual will be written to by the Chair and a formal agreement drafted.

**Any Other Business 28/23**

- There were no further items discussed.

**The meeting concluded at 8.30pm**

**Steven Oaten – Proper Officer**

.....Chair