

# SULLY AND LAVERNOCK COMMUNITY COUNCIL MEETING NOTE

## ANNUAL MEETING ON THE 13th MAY 2024

<b>Councillors who attended the meeting Item 1</b>	Bowring, Lynn, Judd, Cannon, Payne, Scaglioni, James, Parry
<b>Apologies for Absence Item 2</b>	None
<b>Declarations of Interest</b>	Councillor Parry – Trustee Sully Library Councillor Judd - Jubilee Playgroup/Sully School Minor Authority Representative Governor/Saving Sully and Lavernock Group, Trustee Sully Library Councillor Lynn - Evenlode Rep/Lib Dem Councillor Payne – Employed WAG
<b>Decisions taken at the meeting. (See below agenda items and the relevant resolution)</b>	
<b>Agenda item 3</b>	The community council elected Councillor Bowring as Chair. She accepted the appointment and will sign the acceptance of office in due course.
<b>Agenda item 4</b>	The community council elected Councillor Lynn as Vice Chair. He accepted the appointment.
<b>Agenda item 5</b>	The Community Council, on the Proper Officers recommendation, have retained Barclays Bank as the nominated account holders for the councils finances. The Proper Officer is still looking at options due to some other councils experiencing difficulties with their services. Any change has been previously agreed by councillors.
<b>Agenda items 6</b>	The following are currently listed on the councillors banking mandate and will remain so. Councillors Bowring, Lynn, Parry, James, Scaglioni and the Proper Officer. They will be responsible for the authorisation of payments in line with the councils Financial Regulations.
<b>Agenda item 7</b>	In relation to the Financial Regulations of the community council, Part 5, Paragraph 5.6 the Proper Officer formally requested that the community council consider and agree to authorise a list of “due payments that arise on a regular basis” for the year. They included the councils utilities and other regular payments.

	The community council agreed to the request from the Proper Officer
<b>Agenda item 8</b>	This item was discussed and the following was agreed by all councillors. The Finance Committee would be made up of all councillors. The Personnel Committee would comprise of Councillor Payne, Councillor Lynn, Councillor Judd, Councillor Cannon and Catherine Pearce, should she be willing to accept. Working groups would be established as and when required.
<b>Agenda item 9</b>	This item was a duplication of item 8 and business moved to item 10
<b>Agenda item 10</b>	The councillors who were previously appointed to the various groups agreed to remain in post. Councillor Judd at Sully Primary School, Councillor Lynn at Evenlode Primary School, Councillor James at the Chemical Advisory Board and Councillor Parry on the Community Liaison Panel.
<b>Agenda item 11</b>	The community council agreed that the minutes of the previous meeting were an accurate reflection of the meeting that took place.
<b>Agenda item 12</b>	The community council agreed the payment schedule as prepared by the Proper Officer and explanations were given where appropriate
<b>Agenda item 13</b>	<p>Sully Primary School Councillor Judd updated the council that the school had been declined recent section 106 funding. It was noted that there may be a MUGA possibly sited near the school but there has been no communication from the VOGC. Finances were still extremely tight.</p> <p>Evenlode School Councillor Lynn advised that the school had been subject of an inspection by Estyn with the report due end of June, beginning of July. It is believed it went reasonably well. The school is facing the same financial challenges as many others.</p> <p>Chemical Advisory Board Councillor James advised that there had been no recent meeting</p> <p>Community Liaison Panel Councillor Parry advised that the latest meeting took place on the 18<sup>th</sup> April. All emergency services were represented. Criminality in the VOGC consisted mainly of Drugs/ASB/Violent Crime and there will be another summer initiative to combat these offences around the coastal areas. The fire service gave some details</p>

	<p>of fires which had decreased. 40% were accidental, 56% deliberate and 4% other. A worrying trend is that fly tipped rubbish is being set alight in order to destroy any potential evidence that could identify those responsible. Grass fires were also a concern. There had been an increase in false alarms mainly due to inadequate servicing of alarm systems possibly as a result of cost cutting. Kyle Philips gave an overview of the Vales work in relation to bus routes. There is work ongoing with TFW and WAG. They are working towards an Integrated Transport Network, One network-one time table-one ticket being the strapline. There is a timeline for this project of 2026-2028. There are also moves to streamline the community asset transfer process as it appears somewhat cumbersome with some community councils waiting long periods of time for matters to be completed.</p>
<b>Agenda item 14</b>	<p>There were no members of the public present at the meeting therefore there was no need to exclude anyone.</p>
<b>Agenda item 15</b>	<p>Updates were given by the Proper Officer and Councillors although most business was already itemised on the agenda.</p>
<b>Agenda item 16</b>	<p>The community council agreed that the fees and charges levied by the council would not change and will be reviewed next May.</p>
<b>Agenda item 17</b>	<p>There is to be a Special Community Liaison Committee meeting to discuss the review carried out by the Boundary Commission. This is to be attended by Councillor Lynn. He will then look at whether any further response will be put forward by the community council.</p>
<b>Agenda item 18</b>	<p>The Proper Officer updated the council regarding a number of meetings that had taken place and e mail correspondence between the BP Club and himself. It was agreed that the Proper Officer write to the BP and request the cost of any fees for the lease of the library building. It is felt that the matter cannot be progressed unless the community council are advised of the costs of maintaining the lease for the library trust.</p>
<b>Agenda item 19</b>	<p>Councillor Lynn had circulated an e mail regarding the number of benches in the village owned by the VOGC. Most of them needed some sort of refurbishment, but given the VOGC,s cost cutting, this would not be one of</p>

	<p>their priorities. The council agreed that the VOGC be written to, in the first instance, to confirm ownership and then the community council would look at the feasibility of repairs, costs etc.</p>
<b>Agenda item 20</b>	<p>The community council agreed a budget of a £1000 in respect of the D Day celebration event.</p>
<b>Agenda item 21</b>	<p>The community council asked that the policy be reviewed when the Personnel Committee next meet and should any changes be required they could then be implemented.</p>
<b>Agenda item 22</b>	<p>The community council agreed and accepted the policies/procedures/protocols that had been sent out for review. They related to urgent matters, safeguarding, access to meetings, notice boards, memorials and co-option. Should issues arise then they would be subject to further review.</p>
<b>Agenda item 23</b>	<p>The provisional date of the next meeting is a Finance Committee meeting on the 3<sup>rd</sup> June 2024.</p>
<b>Part 2</b> <b>Agenda item 1</b>	<p>There were no members of the public present at the meeting therefore there was no need to exclude anyone.</p> <p>Councillor James would be looking to further the application process in respect of arrangements for grounds maintenance towards the end of this week.</p> <p>The Proper Officer updated the council with regard to a number of incidents that had occurred which had resulted in property, owned or managed by the community council being damaged. The proper Officer was advised that the parties should be written to with regard to further arrangements. The community council agreed that a playing fields working group would meet to discuss the issue further.</p>
<b>Agenda item 2</b>	<p>The community council agreed that a sum of up to £5000 be set aside in respect of a desk based survey regarding the suitability of the proposed land at Hayes Road being able to support a community or separate allotments.</p>
<b>Agenda item 3</b>	<p>The Proper Officer gave an update at to where the community council were in respect of the new recycling arrangements. The bins issue at the BP is still some way off being resolved although a meeting had taken place with the relevant stakeholders.</p>

<b>Agenda item 4</b>	The issue of a new website has been remitted to a working group who will meet to discuss and bring forward recommendations. It appears that initial costs were not as simple and straightforward as first thought.
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