

**SULLY AND LAVERNOCK COMMUNITY COUNCIL
CYNGOR CYMUNED ABERSILI A LARNOG**

**Finance Committee Meeting of the Council
6.30pm Tuesday 1st November 2022**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public.

Minutes 43/22

Present

- Steve Oaten (Proper Officer)
- Robin Lynn (RL)
- Martyn James (MJ)
- Lino Scaglioni (LS)
- Nicky Parry (NP)
- Vicki Judd (VJ)
- Kay Bowring (KB)

Apologies 44/22

- There were no apologies as all members of the Finance Committee were present

Public attendance 45/22

- One

PART ONE

Declarations of interest 46/22

- There were no declarations relevant to the items on the agenda to be discussed.

To approve the minutes of previous meeting 47/22

- The council approved the minutes of the Finance Committee meeting of the 6TH September 2022.

To approve the schedule of payments 48/22

- The councillors of the finance committee approved the schedule of payments as provided by the proper officer.

To discuss finance in respect of events for the Kings Coronation 49/22

- The councillors present agreed that there should be an event along the lines of the event hosted for the Jubilee. This item was remitted to the Playing Fields Working Group for further discussion.

To discuss and agree amendments to the Financial Regulations, Standing Orders, and the Finance Committee terms of reference 50/22

- The councillors agreed to the proposed changes suggested by the proper officer. The changes relate to the authorisation of payments. The changes that would be recommended to the full council would enable the Finance Committee, as well as the full council, to

authorise payments. This would ensure that the council's obligations regarding payments are met in a timely fashion.

To discuss and agree the council's budget for the coming financial year 51/22

- The councillors present agreed the budget as set out by the proper officer and will recommend that it is accepted by the full council.

To discuss the provision of a Christmas Tree and notice board at Cosmeston 52/22

- The proper officer had made enquiries and established that the land in question was owned by the VOGC. It would appear that the cost of erecting a tree along the lines of the one in Penarth would prove prohibitive. It was decided to explore other options including the planting of a tree instead. Permissions would need to be sought so enquiries continue. The proper officer will look at costings in respect of refurbishing the existing notice board.

To discuss the council website 53/22

- A working group had met with the website providers. There are a number of options available to the council. The best outcome being that the website becomes available for the proper officer and identified councillors to update and maintain, training and continued support being provided. The working group will meet to discuss the website with a view to outlining what was legally required to be displayed and what needed to be updated or omitted.

To discuss and resolve upon a budget in respect of the Christmas Carol Concert 54/22

- Councillors remitted this item to the next full council meeting for a decision on the date and budget required.

To discuss and resolve upon a budget for planters within the village 55/22

- Councillor Bowring gave some proposals to the committee which would be subject to the necessary permissions being obtained from the VOGC. It was agreed to remit this item to a working group until such time as the relevant enquiries had been made.

The next meeting of the Finance Committee will be the 6th December 2022

PART 2

To discuss and resolve upon current staffing and HR matters involving SLCC staff contracts 56/22

- The councillors present discussed a staff members request regarding their salary. The matter was discussed in some depth but was remitted to the next full council meeting when hopefully further information would be available to assist with the decision-making process.

The meeting concluded at 8.30 pm

Steven Oaten – Proper Officer

.....Chair

