

**SULLY AND LAVERNOCK COMMUNITY COUNCIL/CYNGOR CYMUNED ABERSILI A LARNOG**

**Ordinary Meeting of the Council  
6.30pm Monday 2nd October 2023**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public. The Community Councils remote meetings protocols applied.

**Part 1**

**1. Minutes 62/23**

**Present**

- Steve Oaten (Proper Officer)
- Vicki Judd (VJ)
- Kay Bowring (KB)
- Nicky Parry (NP)
- Martyn James (MJ)
- Jackie Payne (JP)
- Robin Lynn (RL)
- David Cannon (DC)

**Apologies 63/23**

- Lino Scaglionni (LS)

**2. Declarations of interests. (Previously verbally disclosed and as the councillors were in attendance applies to all meetings) 64/23**

- JP Works for the WAG
- KB Sully Village Group/Saving Sully and Lavernock Group
- VJ Jubilee Playgroup/Sully Scouts/Parent-Governor Sully School
- RL Council Rep Evenlode School/Member of the Liberal Democratic Party

**3. To approve the minutes of previous meetings 65/23**

- The councillors present approved the minutes of the Ordinary meeting on the 12th June 2023. They agreed they were an accurate account of the meeting that had taken place.

**4. To approve the schedule of payments 66/23**

- The Community Council agreed and approved the schedule of payments. Any explanations required were provided by the proper officer.

**5. To receive updates from the clerk/councillors regarding actions from the previous meeting (If applicable) 67/23**

- There were updates provided by councillors and the proper officer.  
The Proper Officer updated the meeting in respect of some housekeeping matters that had been attended To. The plumber had issued gas safety certificates for the boiler at the Hall and the Pavilion. Pat Testing had been completed on the required electrical items at the Hall and the Pavilion. An inspection had taken place

of the Fire Safety Equipment at the Hall and the Pavilion. Repairs had also been made to a large hole behind the radiator at Jubilee Hall. The issue of composting of green waste was still being considered. The replacement of the doors at the Pavilion had been given the go ahead and the company had been advised. The Chair thanked those councillors, (VJ, RL, NP) for their organisation of the Sully Beach Clean. The Proper Officer was still waiting on some outstanding quotes for work at Jubilee Hall.

**6. To receive an input from representatives of the visible services and housing support department, VOGC regarding the implementation of the Rapid Rehousing Transition Plan 68 /23**

- The Community Council was addressed by the Visible Services and Housing Department who gave an overview of the current crisis, in the provision of housing or accommodation for the homeless in the Vale of Glamorgan. They took questions from the councillors present and were thanked by the Chair for their attendance and input.

**7. Democratic Half Hour. The public were invited to make representations on business being transacted at the meeting or propose items for the agenda of the next meeting (Time constraints applied -69/23**

- There were no members of the public present at the meeting so there was no requirement for a democratic half hour. There had been no questions or queries submitted regarding items on the agenda from the public either.

**8. To discuss and resolve upon meeting dates for 2024 70/23**

- The Community Council agreed to the list of meeting dates for 2024, as provided by the Proper Officer

**9. To discuss and resolve upon the purchase of a wreath for Remembrance Day next month 71/23**

- This Chair agreed to purchase the wreath for Remembrance Day when they are being sold by the British Legion in Penarth. She would update the council accordingly.

**10. To discuss and agree the Financial Risk Assessment for 2024 72/23**

- The Community Council agreed the Financial Risk Assessment for 2024 as provided by the Proper Officer

**11. To discuss and resolve upon the adoption of the social media Policy and the FOI Publication Scheme Policy 73/23**

- The Community Council agreed to the adoption of both policies, without alteration, as provided by the Proper Officer

**12. To discuss and resolve upon the award of grants and donations, by the Community Council, and set a figure for next year's budget 74/23**

- This item was remitted to the next Finance Committee Meeting which is due to take place on the 30<sup>th</sup> October 2023

**13. To discuss the implications of the Boundary Commissions proposals in respect of Cosmeston 75/23**

- The proper Officer had provided councillors with a briefing document regarding the proposals of the Boundary Commission and their plans for Cosmeston. Councillor Lynn agreed to draught a document for the residents of Cosmeston.

**14. To receive a report from the representatives on external bodies of Sully and Evenlode Schools, Chemical Advisory Board and the Community Liaison Panel 76/23**

- Councillor Judd reported that the next meeting of Sully Primary School is the 3<sup>rd</sup> October so she will report back to the next meeting.
- The Chemical Advisory Board had met although Councillor James was not at the meeting. He has requested a copy of the minutes which he will circulate on receipt.
- Evenlode school met last week when Councillor Lynn was on holiday, and he had not been made aware of any issues
- The next meeting of the Community Liaison Panel is the 5<sup>th</sup> October so Councillor Parry will update the Community Council following that meeting.

#### **15. Any Other Business 77/23**

The Chair updated the Community Council regarding this years Christmas Carol Service which will be on the 17<sup>th</sup> December. Further details to follow. The Community Council agreed a request from a business premises in Swanbridge to support a request to the VOGC to amend speed limit signs on the road. A reduction in the posted National speed limit to a lesser speed for the road.

#### **16. The date of the next meeting of council members, of the Finance Committee, is on Monday 30<sup>th</sup> October 2023 78/23**

#### **Part 2 79/23**

**In accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960. In view of the confidential nature of the business to be transacted the public were excluded from this part of the meeting**

**The community council resolved to exclude the public.**

**There was no requirement for the declaration or exclusion of the public as there were none present.**

#### **Item 1 80/23**

- The Personnel Working Group would need to meet to resolve employment matters although the Chair had received advice and guidance.
- The issue of waste collection at the BP field will be progressed by the Proper Officer with a course of action agreed by the Council.

#### **Item 2 81/23**

- This item had been discussed earlier in the meeting and there were no confidential points to be discussed.

#### **Item 3 82/23**

- This item was remitted to the Finance Committee meeting on the 30<sup>th</sup> October 2023

#### **Item 4 84/23**

- The Community Councillors agreed to an inspection of the Community facilities which will take place on a date to be agreed in October.

**Item 5 85/23**

- There were no items raised under any other business.

**The meeting concluded at 20.45 hours.**

**Steve Oaten        - Proper Officer to the Council.**

..... – Chair.