

Sully and Lavernock Community Council
Minutes of the Ordinary Meeting of the Council

10 July 2018 at 6.15pm at The Pavilion, Burnham Avenue, Sully.

Present: Cllrs Oaten, Barlow, Thomas, Garland, Sylvester, Jones, Baguley, Tatt and the Acting Clerk

	Ref No.	Minutes	Matters Discussed	Action To be completed by next meeting.
1	56/2019	Apologies for Absence	Lino Scaglioni sent his apologies.	
2	57/2019	Declarations of Interest	Cllr Sylvester declared he was a member of Sully Centurions Cricket Club and therefore had an interest in relation to any item regarding Sully Centurions Cricket Club.	
3	58/2019	To receive the report of the representative of the Vale of Glamorgan County council	Nothing to report.	
Democratic Session			<p>There were two requests/comments from residents. An update on the progress made into the investigation of the suspended Clerk. The chair advised that the investigation was nearing its conclusion.</p> <p>Council was informed by the administrator of the Sully Village Hub Facebook Page, that it's members had indicated via a survey how they would like to spend the funding set aside for a play area. 341 members had voted. First choice was an outside family gym. The Chair advised that he is looking into the possibility of obtaining a grant to install an outside gym.</p>	The Chair Acting Clerk

			The second choice was to make improvements to Jubilee Park. Cllr Thomas informed the council that Cathays play area was closing and asked for enquires to be made to find out if it was possible to purchase their outside gym equipment.	
4	59/2019	To approve the minutes of the Ordinary Meeting held 5 June 2018	The minutes were approved.	
5	60/2019	To consider Matters Arising from minutes of the Ordinary Meeting held 5 June 2018	All matters arising were in hand.	
6	61/2019	To consider planning applications received.	Planning applications were referred to the Planning Working Group, who will liaise via email.	Cllrs on WG
7	62/2019	To consider the report of the Chairman.	Numerous fire risk assessment works remain outstanding. In order not to delay any further, it was agreed that the Chair and the Acting Clerk could take any action required without council approval. In addition, they could take forward any H & S matters arising without consulting full council.	Acting Clerk & Chair
8	63/2019	To receive the report of the Acting Clerk.	<p>The Acting Clerk recommended ordering two wooden picnic bench/table sets with backs on the benches, and 12 (12 for the price of 10 offer) wooden benches from a company online. This was agreed by council.</p> <p>The Vale of Glamorgan had been contacted asking if it was possible for two benches could be placed in Arlington Road and Greening Road. Awaiting response.</p> <p>Nextbike had been contacted asking if it was feasible to install a bike rack in Sully. Awaiting Response.</p> <p>Two complaints about land between Somerset View and Oyster bend. The area is very badly overgrown, and a possible fire risk. Council agreed to send a polite letter to the owner asking for vegetation to be cut back.</p>	<p>Acting Clerk</p> <p>“</p> <p>“</p>

			<p>The Acting Clerk was still awaiting final quotes for CCTV. Upon receipt they would be referred to the Playing Field Working Group</p> <p>The complaint regarding the location of the two containers in the Burnham Avenue car park had been considered by the Vale, who responded as follows. "As the containers are used for purposes that are in accordance with the lawful use of the playing fields and open land near the pavilion, it has been determined that they do not fall within planning control. We have therefore advised the complainant that the Planning Authority will not pursue the action and the case can be closed".</p> <p>Sully Painting Group asked for the Council to buy a hot water urn for use in Jubilee Hall. Cost £39.99. Council did not approve on the grounds that all users could request hot water urns and there is no storage space. There are also H & S considerations, with children being around. The possibility of fitting a plumbed in hot water unit was raised. Enquires as to cost to be made.</p> <p>Part of the underside of the overhanging roof facing the bowling green, was hanging out. Council agreed for it to be fixed as soon as possible for H & S reasons.</p>	<p>“</p> <p>“</p> <p>“</p> <p>Done</p>
9	62/2019	To consider correspondence received.	<p>It was agreed that the licence for the pitch belonging to Sully Primary School (received from the Vale of Glamorgan Council) should be signed as a matter of urgency, and a meeting arranged with the Vale to ascertain their future intent for the land.</p> <p>A letter from a resident expressing her strong opposition to Council land in Lavernock Road to be used for allotments had been received. The Acting Clerk had spoken to the resident and explained that the preferred land in Hayes Road could not be released by the Vale to SLCC, until the question of the Traveller Site had been resolved.</p>	The Chair - done

10	63/2019	To consider health and safety matters.	<p>Council agreed that their Councillor email address should be for example: SOaten@sullyandlavernockcc.com. and be set up within the domain of the SLCC website, by the website manager.</p> <p>The chair informed the council that the fire alarm system in Jubilee Hall had been replaced, the old one no longer being fit for purpose. An access control system was going to be fitted to the front door of Jubilee Hall to safeguard the Acting Clerk when she is in Jubilee Hall on her own, and to facilitate release of the door in the event of the fire alarm sounding. The fire doors in the hall are to be repaired.</p> <p>The fire alarm system is to be remotely monitored. Several councillors volunteered to be keyholders and be placed on the call out list. This will entail installing another telephone line into Jubilee Hall, to terminate near the fire alarm control panel.</p> <p>The council approved, subject to cost, that an outside area next to Jubilee Hall be converted to a safe outside play area for the Jubilee Play Group. The Acting Clerk is to cost the works.</p> <p>Before the discussion about the defibrillator Cllr Garland declared that as a member of the Saving Sully and Lavernock Group who had purchased the defibrillator he should leave the room while this item was considered. He asked permission to present a statement regarding an update of discussions held with Community Heartbeat Trust. This was refused by the Council and he left the room while the item was discussed.</p> <p>Council agreed that the remaining defibrillator can be housed on the wall of the Chair's house. Provision of a power supply to the cabinet to keep the unit from freezing was discussed. The question of whether the battery provided enough power or does the unit need to be connected to a power supply was raised. The Acting Clerk said she would make enquiries.</p> <p><i>Update since the meeting: The defibrillator does need to be connected to a power supply.</i></p>	<p>SLCC Web Manager. Acting Clerk to monitor.</p> <p>Acting Clerk</p> <p>Acting Clerk to find out.</p> <p>Done</p>
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11	64/2019	To consider the reports of the Working Groups.	No working group meeting had been held since 29 May 2018. Council agreed dates should be fixed.	Acting Clerk will email all for their dates – done
12	65/2019	To consider the reports of representatives on external bodies.	Sully Primary School – Meeting had not yet taken place. Evenlode Primary School – The Chair confirmed that the school is prospering and has filled all places available in September. Community Liaison Committee – Cllr Jones was unable to attend the meeting. Chemical Advisory Meeting – Meeting had not yet taken place.	
13	66/2019	To consider and approve payments.	All payments were considered and approved, including payment to Tidy Gardens, to make a raised garden area outside the Pavilion.	
14	67/2019	To consider Sully & Lavernock community Council carrying out a public consultation with the residents of Lavernock Park, with regard to upgrading the play facilities and their location at the Lavernock Park.	The council agreed to revisit the original public consultation, as a starting point to see what if anything, had been raised in relation to Lavernock. The consultation had been carried out by Lyn Arnold – it was agreed that he should be contacted.	Acting Clerk
15	68/2019	To consider an update with regard to the benches for Railway Walk, at Lavernock Park, Cosmeston.	Council agreed that two of the benches being purchased for the outskirts of the Cricket and Football pitches in Sully could be used for this purpose. Permission is to be sought from the Vale of Glamorgan Council who own the land.	Acting Clerk

16	69/2019	To consider the provision of an outdoor gym.	The council agreed that this could be taken forward in an area next to Sully Sailing Club. It was hoped that a grant could be obtained to pay for the installation.	The Chair
17	70/2019	To agree the date and time of forthcoming Working Group Meetings.	To be arranged.	
18	71/2019	To consider the date of the next Ordinary Meeting of SLCC.	It was agreed the next Ordinary Meeting will take place on Tuesday 4 th September 2018. The Acting Clerk will be on holiday. Cllr Ian Barlow agreed to take and distribute the minutes, and to arrange for them to be put onto SLCC's website.	Cllr Barlow
19	72/2019	To consider matters which the Chairman considers to be urgently referred to the Council.	<p>The issue of the introduction of The PSPO Dog Controls by the Vale of Glamorgan Council. Bob Penrose agreed to see clarification from the Vale, as to whether they would be enforcing controls on the SLCC administered land, and whether they had any authority to do so. Council was concerned as to what would happen if dogs strayed off the perimeter and onto the pitch area. The only way to prevent this would be for owners to put their dogs on leads when walking the perimeter, even though dogs are allowed on the perimeter without leads.</p> <p>The Single Use Sports Facilities – the fact the Vale was considering this matter did not mean that any decision would apply to SLCC. Although it was agreed the Councillors should take an interest in the matter, in case any decision did have a bearing on SLCC maintained sports facilities</p> <p>Parking Charges - To be considered by SLCC in the September Ordinary Meeting.</p>	

Minutes approved as a true record.