

# SULLY AND LAVERNOCK COMMUNITY COUNCIL MEETING NOTE

## ORDINARY MEETING ON THE 4th MARCH 2024

<b>Councillors who attended the meeting Item 1</b>	Bowring (Chair), Lynn, Judd, Cannon, Payne, Scaglioni, James, Parry
<b>Apologies for Absence Item 2</b>	None
<b>Declarations of Interest</b>	Councillor Parry – Trustee Sully Library Councillor Judd - Jubilee Playgroup/Sully School Minor Authority Representative Governor/Saving Sully and Lavernock Group, Trustee Sully Library Councillor Lynn - Evenlode Rep/Lib Dem Councillor Payne – Employed WAG
<b>Decisions taken at the meeting. (See below agenda items and the relevant resolution)</b>	
<b>Agenda item 3</b>	The community council agreed that the minutes of the previous meeting were an accurate reflection of the meeting that took place. Councillor James was not at the last meeting so could not make comment.
<b>Agenda item 4</b>	The community council agreed the payment schedule as prepared by the Proper Officer and explanations were given where appropriate
<b>Agenda item 5</b>	Updates were given by councillors regarding a number of actions outstanding from previous meetings. There was much discussion regarding the issue of the council's website and the costs associated with its management, but the Proper Officer indicated that at the moment they are less than previous years. At the moment it is secure and compliant but managed by a third party. The Proper Officer will look at options for the council going forward. The Proper Officer and the Chair gave an update of a further meeting that had taken place with the cricket club. There was a lot of debate on this subject including contracts and tenders which are items that are classed as confidential in nature. There are a number of actions to be completed by the Proper Officer for the next meeting of the Finance Committee. There were a number of proposals put forward and as this item was also on the agenda in part

	<p>2 were voted upon due to the absence of any members of the public. The result was that this issue regarding the cricket club was remitted to be discussed at a meeting of the Playing Fields Working Group who can then bring any recommendations to the full council. The Proper Officer will make further efforts to obtain quotes for a new kitchen at The Pavilion. Councillor Judd was looking to arrange a young person's cinema date after the Easter break. There was to be a meeting arranged regarding the issue of the bins at the BP. The Chair updated the meeting regarding the local PCSO being deployed elsewhere and would try to ascertain who the replacement is to be.</p>
<b>Agenda items 6</b>	<p>There were no members of the public present at the meeting so no democratic half hour took place.</p>
<b>Agenda item 7</b>	<p>The councillors were asked to agree an internal auditor for the councils accounts this year. The Proper Officer suggested Mr Paul Egan, and this was agreed by the community council.</p>
<b>Agenda item 8</b>	<p>This item was discussed, and councillors were asked whether any amendments would be required. The proposed policies and procedures were accepted by the community council with no amendments and the Finance Risk assessment remitted to the next Finance Committee meeting for acceptance and adoption.</p>
<b>Agenda item 9</b>	<p>The Councillors discussed this matter and agreed that another use should be found for the bowling green. There were a number of options but there was the issue of costs and availability of grants. It was also noted that it may be that the community council ask the public what they would like. The measurements of the area need to be established in order that further consideration can be given to what can be provided. This will be provided by the Proper Officer to councillors</p>
<b>Agenda item 10</b>	<p>The community council agreed with the quote provided by a local contractor to clad the two front facing areas of the hall to match existing cladding. He is to be contacted with a view to providing a start date</p>
<b>Agenda item 11</b>	<p>The community council agreed to the purchase of a commemorative flag in respect of the D Day celebrations which will be arranged by the Proper Officer</p>

<b>Agenda item 12</b>	<p>The Councillors provided updates as follows Sully School. The next meeting is Tuesday 12<sup>th</sup> March so there will be an update provided at the next meeting.</p> <p>Evenlode School. Councillor Lynn had attended a meeting of the resources committee with very little to report other than the budget was described as “tight”.</p> <p>Chemical Advisory Board. Council James had been unable to attend the last meeting but will forward the latest minutes when he receives them.</p> <p>Community Liaison Panel. The next meeting is not until April.</p>
<b>Agenda item 13</b>	<p>The date of the next meeting of council members is a Finance Committee meeting on Monday 8<sup>th</sup> April 2024</p>
<b>Part 2 Agenda item 1</b>	<p>There were no members of the public present at the meeting therefore there was no need to exclude anyone.</p> <p>Councillor James extended his apologies regarding this item. He had been unable to complete his actions at this time so will report on progress when he is able to do so.</p>
<b>Agenda item 2</b>	<p>This item had been discussed earlier in the meeting and actions already agreed</p>
<b>Agenda item 3</b>	<p>The Proper Officer had circulated a number of payments that he had made which unfortunately he had omitted from payment schedules. They were within the payment guidelines and Financial Regulations, were entered on scribe and had been included in bank reconciliations. He had made a list of the 4 items which had been discovered when he carried out an audit of financial documents. The cost of the four items was £47.89. They were noted and accepted by the council.</p>
<b>Agenda item 4</b>	<p>The Proper Officer had asked councillors to consider the issue of restitution should he be called upon to attend, out of his contracted hours, to the Pavilion or Hall, in respect of an alarm activation or other attendance. This had happened a couple of times where he just claimed the time back. It was discussed and resolved that he be awarded an agreed amount by way of restitution for each call out. He agreed to look at whether the amount awarded was within industry guidelines and let the council know.</p>
<b>Agenda item 5 AOB</b>	<p>There were no items raised at this point in the meeting</p>

