

SULLY AND LAVERNOCK COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL

DATE/TIME	TUESDAY 5 SEPTEMBER 2017 AT 6.15 PM	
LOCATION	THE PAVILION, BURNHAM AVENUE, SULLY	
PRESENT	CLLRS THOMAS, SCAGLIONI, JONES, GARLAND, BARLOW AND SYLVESTER	
IN ATTENDANCE	CLERK TO THE COUNCIL, CLLRS MAHONEY AND PENROSE AND 1 RESIDENTS	
No/Ref	Minutes/Matters Discussed	Action
		Who/By When
76/2018	To Receive Apologies for Absence	
	Apologies were received from Cllr Tatt	
77/2018	To Receive Declarations of Interest	
	Cllr Scaglioni declared an interest in connection with a payment to Isis Printing Ltd of which he is a Director. The Clerk issued each Councillor with a Declaration of Interest form at the beginning of the Council meeting and advised that if there were any such interests that were declared either before or during the meeting then they must be recorded on the form and then signed by the members concerned and returned to the Clerk at the end of the meeting. Apart from the one declaration mentioned no further declarations of interest were expressed.	
78/2018	To receive the report of the representatives of The Vale of Glamorgan	
	Cricket Field Bund update – Cllr Penrose advised that there were discussions held in 200 with the cricket club to cut the bund at regular intervals. It was noted that the ecology officer of the local authority had given advice of when it should be cut because of the wild flowers etc. Agreed that the Jubilee Hall and Playing Fields Working Group should look at the issues. Update on gypsies and travellers – Cllr Penrose gave an update on the current position and advised that before the end of 2018 a designated site would be in operation. The local authority will be writing to the present	

	incumbents of the site advising them that they should not be there. Update on highway improvement plan for Sully and Lavernock – Cllr Penrose advised that there would be a puffin crossing at the school sometime in Sept/ Oct of 2017 and that a crossing would be installed at Cosmeston before 1 November 2017. A report was also received with regard to the re-instatement of the lollipop lady at the school crossing.	
	The meeting was suspended to hold the democratic session. The session started at 6.32pm and finished at 6.33pm	
	Democratic Session	
	There were no matters brought up under the democratic session.	
79/2018	To approve the Minutes of the Ordinary Council Meeting on 4 July 2017	
	It was proposed by Cllr Garland and seconded by Cllr Barlow that the minutes of the Ordinary Council Meeting on 4 July 2017 be approved. The proposal was carried unanimously.	
80/2018	To consider matters arising from the Minutes of the Ordinary meeting held on 4 July 2017	
	Democratic Session House in Clevedon Avenue – Nothing to report from the Vale Councillors Weeds in Pavements – Nothing to report from Vale Councillors. 44/2018/2 - Partnership and Community Together (PACT) – Clerk advised that he had spoken with Steve Gunney who was a police officer and he advised that he would arrange for the local PCSO to contact the Clerk. Cllr Barlow suggested that the Chair would write to the Police Commissioner, Alun Michael. 46/2018/2 – Floodlights – Quote awaited. 46/2018/9 – Toilets in Pavilion – The Clerk advised that a quote had been received and was quite expensive and had not been provided for in the current years precept. 46/2018/10 – Coffee Shop in Pavilion – The Clerk reported on discussions with one of the parties interested in this project.	Cllr Thomas – 14 days Clerk – 14 days

	46/2018/11 – National Playday – No further action taken. 46/2018/12 – Skip outside Jubilee hall – The Clerk reported that the skip had been removed. 58/2018 – Sully Centurions – It was noted that a meeting with the cricket club had taken place.	
81/2018	To approve the minutes of the Ordinary Meeting held on 11 July 2017	
	It was proposed by Cllr Garland and seconded by Cllr Thomas that the minutes of the Ordinary Council Meeting on 11 July 2017 be approved. The proposal was carried unanimously.	
82/2018	To consider matters arising from the Minutes of the Ordinary meeting held on 11 July 2017	
82/2018/1	62/2018 – Provision of Coffee Shop - The Clerk advised that he had contacted the Food Safety Standards Agency and had passed the information onto the person interested in setting up the coffee shop. The Clerk also reported that he had met with this person on 2 separate occasions.	
82/2018/2	63/2018 – Suggestion Boxes – No further action taken. The Clerk advised that he had not been provided with the type of box required and the fitting of them etc.	
82/2018/3	64/2018 – Community Review – The review was ongoing at this time.	
82/2018/4	65/2018 – Floodlights and CCTV camera at Burnham Avenue car park – The Clerk advised that CCTV had been installed and a floodlight installed at the car park.	
82/2018/5	68/2018 – Pavilion roof – The Clerk advised that quotes had been received for repairing the roof at the Pavilion and would be referred to the relevant working group for consideration.	
82/2018/6	70/2018 – The Clerk advised that the appointment of Cllr Baguley as the Council’s representative on the school governing body had been notified to the local authority.	
82/2018/7	72/2018 - Aims of the Council – The Clerk advised that the website had been updated to include the additional newly agreed aims.	
83/2018	To approve the minutes of the Extra Ordinary Council Meeting on 18 July 2017	
	It was proposed by Cllr Barlow and seconded by Cllr Thomas that the minutes of the Extra Ordinary Council Meeting on 18 July 2017 be approved. The proposal was carried unanimously Cllr Sylvester did not vote as he did not attend that meeting.	

84/2018	To consider matters arising from the Minutes of the Extra Ordinary Meeting held on 18 July 2017	
	4/18JUL/2017 – Standing Orders – The Clerk advised that the revised Standing Orders had been circulated. Cllr Barlow referred to a number of matters that needed amending to the document and these were discussed and voted on. Subject to the amendments being made it was proposed by Cllr Barlow and seconded by Cllr Sylvester that the revised Standing Orders be agreed. The proposal was carried unanimously. 5/18JUL/2017 – Service Level Agreement – the Clerk advised that the agreement had been submitted to The Vale of Glamorgan. 6/18JUL/2017 – Maintenance to Jubilee Hall and Pavilion – The Clerk advised that quotes had been received and would be referred to the relevant working group. No further action on the doors to the Pavilion.	Clerk – 28 days
85/2018	To consider correspondence received	
	No correspondence to bring to the attention of the meeting.	
86/2018	To consider Planning Applications	
	The minutes of the Planning Working Group had been circulated. It was proposed by Cllr Barlow and seconded by Cllr Sylvester that recommendation of that group be noted. The proposal was carried unanimously.	
87/2018	To receive the report of the Chair of Sully and Lavernock Community Council – Cllr Thomas	
	Cllr Thomas advised that he had nothing specific to report.	
88/2018	To receive the report of the Clerk to Sully and Lavernock Community Council – D G Roberts	
	The Clerk presented his report but after referring to a couple of the items in that report, Cllr Barlow suggested that members read the list in their own time after the meeting. Cllr Thomas supported this suggestion. The Clerk expressed his concern at this action being taken.	
89/2018	To consider instructing William Richards of Aspinalls to act for the Community Council in the joint application with the Saving Sully and Lavernock Group in relation to the non-statutory inquiry for the determination of Village Green status	
	It was proposed by Cllr Jones and seconded by Cllr Sylvester that William Richards of Aspinalls be appointed.	

	The proposal was carried unanimously.	
90/2018	To consider appointments and resignations of members of the Council's Working Groups	
	<p>Planning Working Group – It was reported that Cllr Baguley had resigned from the Planning Working Group. There were no successful proposals to fill the vacancy.</p> <p>Finance Working Group – The following members were proposed and seconded and elected to the Finance Working Group – Cllrs Garland, Barlow and Sylvester. Cllrs Thomas and Tatt would also sit on this working group.</p> <p>Personnel Working Group – The following members were proposed and seconded and elected to the Personnel Working Group – Cllrs Baguley, Barlow, Sylvester and Thorne. Cllr Tatt would also sit on this working group</p>	
91/2018	To consider the following matters raised by Cllr Garland in relation to Lavernock matters	
	<ul style="list-style-type: none"> - The provision of benches in the Lavernock area - The provision of a play area for children in the Lavernock area - The provision of a defibrillator in the Lavernock area 	
	Cllr Garland advised that an ideal location would be on the railway track. Cllr Jones provided pictures of a suitable bench. Cllr Garland advised that he had met with the parks officer and that a public consultation would be required to progress the installation of a children's park. The Clerk referred to the position in his report regarding the siting of a defibrillator.	
92/2018	To consider the use of funds 'ring fenced' for the allotments to be put to better use with a revamp of the cricket pavilion and surrounding grounds, the application for a lottery grant should enable the Council to use the money elsewhere	
	The money that was contained in a separate bank account and 'ring fenced' for allotments was discussed. It was proposed by Cllr Baguley and seconded by Cllr Barlow that this subject be referred to the Finance Working Group. The proposal was carried by 6 votes to 2 votes. Cllr Thomas then suggested that the allotments at Hayes Road should not be developed and that the Council should look at alternative sites such as the land that the Council owned on Lavernock Road. It was proposed by Cllr Thomas and seconded by Cllr Barlow that this be looked into. The proposal was carried by 6 votes to 2 votes. At this point Cllr Mahoney interrupted the meeting	Finance Working Group Meeting

	to express concern regarding all the hard work work that had gone in the past to get planning permission for the land. Cllr Thomas allowed Cllr Mahoney to speak.	
93/2018	To consider the floodlights to ensure winter use	
	It was proposed by Cllr Barlow and seconded by Cllr Baguley that the installation of the floodlights proceed. The proposal was carried unanimously.	Clerk
94/2018	To consider the financial report of the Community Council to 31 July 2017 as circulated	
	The financial report to 31 July 2017 was noted.	
95/2018	To consider the provision of dog and litter bins in the area controlled by the Community Council and the surrounding area	
	Cllr Scaglioni suggested that at least another 3 dog bins were required and that dogs should be kept on a lead and kept to the perimeter of the playing fields. It was proposed by Cllr Barlow and seconded by Cllr Scaglioni that this should be looked into by the relevant working group. The proposal was carried by 6 votes to 1 vote with 1 abstention.	Jubilee Hall and Playing Fields Working Group
96/2018	To consider a report in relation to the water leak on Burnham Avenue playing fields	
	The Clerk gave a report on the current position and that the area of the leaks had been identified along the path north of the bowling green.	
97/2018	To consider the overall condition of the Jubilee Hall and Sports Pavilion	
	It was noted that these matters would be dealt with under Part 2 of the agenda	
98/2018	To consider project management	
	Cllr Barlow expressed the view that the Council were not very good at managing projects and therefore proposed the idea of setting up a Project Management Working Group. Cllr Garland queried why another working group was needed. It was proposed by Cllr Barlow and seconded by Cllr Baguley that this working group be formed. The proposal was carried by 6 votes to 2 votes. The following members were elected to sit on	

	this working group – Cllrs Baguley, Sylvester and Barlow. Cllrs Thomas and Tatt would also sit on this working group.	
99/2018	To consider the travellers at Hayes Road	
	Cllr Thomas referred to the forthcoming meeting arranged with the Managing Director of The Vale of Glamorgan Council at which William Richards of Aspinalls would also be attending to discuss the position with regard to the illegal occupation of the former waste recycling site and the possible acquisition of the land at Hayes Road for allotments.	
	To consider the condition of the showers/drains in the Sports Pavilion	
100/2018	It was noted that this would be dealt with in Part 2 of the meeting	
101/2018	To consider the Sports Pavilion Emergency telephone	
	The Clerk advised that he had taken steps to ensure that this phone could only be used for outgoing emergency telephone calls.	
102/2018	To consider Health and Safety issues.	
	It was reported that there were no bolts in the recently installed goal posts. Cllr Garland advised that the rings of the sight screen securing mechanism were still protruding from the ground. Cllr Thoams said that it was only on a Saturday when the matches were being played that there was an issue. Cllr Garland stated that at no time should they be an issue as it constituted a hazard. The view that painting them was not the answer.	Clerk – 7 days
103/2018	To receive reports from Council representatives of outside bodies	
	Governing Body – Sully primary School – Meeting next week Governing Body – Evenlode Primary School – Meeting later this month One Voice Wales – Nothing to report Community Liaison Committee – No meeting held Chemical Advisory Panel – Cllr Jones was appointed as the Council’s representative.	

104/2018	To consider and approve payments	
	The payment schedule was considered and it was proposed by Cllr Sylvester and seconded by Cllr Baguley that the payments be approved. The proposal was carried by 7 votes to nil votes with 1 abstention	
105/2018	To consider matters that the Chair considers urgent	
	Cllr Thomas proposed that the Personnel Working Group meet on Wednesday 13 September at 6.00pm and the Project Management Working Group meet on the same evening at 7.15pm.	
106/2018	Date and time of next Working Group meetings	
	Apart from those referred to above the dates and times of the next working group meetings are to be arranged.	
107/2018	Date and time of next Ordinary Meeting of the Council	
	The next Ordinary meeting of the Council will be held on Tuesday 3 October 2017 at 6.15pm	