

**SULLY AND LAVERNOCK COMMUNITY COUNCIL
CYNGOR CYMUNED ABERSILI A LARNOG**

**Finance Committee Meeting of the Council
6.30pm Tuesday 6th September 2022**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public.

Minutes 28/22

Present

- Steve Oaten (Proper Officer)
- Robin Lynn (RL)
- Martyn James (MJ)
- Lino Scaglioni (LS)
- Nicky Parry (NP)
- Vicki Judd (VJ)
- Kay Bowring (KB)

Apologies 29/22

- There were no apologies as all members of the Finance Committee were present

Public attendance 30/22

- None

PART ONE

Declarations of interest 31/22

- There were no declarations relevant to the items on the agenda to be discussed.

To approve the minutes of previous meeting 32/22

- The council approved the minutes of the Finance Committee meeting of the 31st May 2022.

To approve the schedule of payments 33/22

- The councillors of the finance committee approved the schedule of payments as provided by the proper officer.

To discuss the finance and governance toolkit (Circulated 16/6/22) 34/22

- The proper officer updated the committee with regards to the toolkit and the fact that he had been through the health check part of the document and that there were statutory obligations that still need to be met. The proper officer would provide an update at the next ordinary meeting of the council. There was a request from the finance committee that the various groups within the village be compelled to provide updates at meetings of the community council. This will be a recommendation for consideration at the next ordinary meeting.

To discuss the current financial situation of the council and discuss future price rises and the impact on council provided facilities 35/22

- The councillors were updated by the proper officer as to the current spend compared to the budget set at the beginning of the year. There were still items outstanding that had not been budgeted for where the cost at the moment is not known. There was an action for the clerk to look at providing a six-monthly budget update going forward and this would be a recommendation for the full council to decide on.

To discuss the current financial risk assessment and amend if required 36/22

- The councillors present agreed, after some discussion, that the only amendment for the document was to include, as a risk, the rise in costs of fuel and everyday consumables. The document will be amended for approval at the next ordinary meeting of the council.

To discuss and agree a new bench for the community field, details will be provided by the proper officer 37/22

- The bench and all costs for the fitting of such would be born by Mr Edwards of 4 Smithies Avenue, Sully. The councillors present were all agreed that this should be a recommendation to the full council in line with the council's memorial policy.

To discuss the provision of a Christmas tree and notice board at Cosmeston 38/22

- The councillors present agreed that the proper officer make enquiries regarding land ownership for the siting of the tree and whether the VOGC could provide and erect a tree if they owned the land. Any update will be provided at the next meeting of the council.

To discuss the council website 39/22

- There was much discussion regarding the current costs and design etc. The councillors present agreed that a working group will need to look at whether the current site is fit for purpose or what other alternatives are available. An update will be provided at the next meeting of the council.

Any other business 40/22

- Councillors present updated the committee with regards to ongoing projects.

The next meeting of the Community Council is the 4th October 2022.

PART 2

To discuss and resolve upon current staffing and HR matters involving SLCC staff contracts 41/22

- The proper officer advised that he was due a review of his salary on the anniversary of his appointment in line with his contract of employment. This had not been completed last year and was due again this year (1/9/22 and 1/9/22). It was noted that the personnel committee had met to discuss this issue and the Chair of that committee would follow up (KB)

Any Other Business 42/22

- The Clerk advised the Councillors present that he had made arrangements for the winter maintenance to be carried out as previously agreed. The council had already agreed a budget and the same contractors as last year would be utilised for the task
- There would be work carried out on the football pitch that had also been previously agreed and budgeted for.

The meeting concluded at 8.30 pm

Steven Oaten – Proper Officer

.....Chair