

**SULLY AND LAVERNOCK COMMUNITY COUNCIL
CYNGOR CYMUNED ABERSILI A LARNOG**

**Extraordinary Meeting of the Council
6.30pm Monday 17th July 2023**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public.

Minutes 1/23

Attendance

- Steve Oaten (Proper Officer)
- Robin Lynn (RL)
- Nicky Parry (NP)
- Vicki Judd (VJ)
- Kay Bowring (KB)
- Jackie Payne (JP)
- Lino Scaglioni (LS)
- Martyn James (MJ)

Apologies 1/23

- None

Public attendance

- Two

PART ONE

Declarations of interest 2/23

- There were no declarations relevant to the items on the agenda to be discussed.

To approve the schedule of payments dated the 4th July 2023 3/23

- The councillors at the extraordinary meeting approved the schedule of payments as provided by the proper officer. An updated list was provided to councillors with the salaries of staff as prepared by the payroll provider.

To receive from the Proper Officer/RFO the bank reconciliation for the end of June 2023 4/23

- The councillors present agreed the reconciliation as prepared with no questions.

To discuss and resolve upon the co-option to the community council of Mr David Cannon, in line with the prescribed policies and procedures 5/23

- The councillors present had been provided with documentation, in line with the co-option policy of the community council, from an applicant for co-option, Mr David Cannon. The councillors voted, all in favour, in respect of his co-option to the council. He was welcomed by the Chair and accepted the position of community councillor for the Sully ward.

To discuss and resolve upon applications for section 106 monies 6/23

- The matter was discussed, and the councillors agreed that further work would have to be carried out in respect business plans for a number of projects with a view to obtaining this money. A working group will meet to further any potential applications.

Any Other Business 7/23

- There were a number of items discussed, but not resolved upon. Councillors will be looking to address training needs in respect of the de fibrillators in the village. There have been two new de fibrillators and as a result of the number available in the village it would appear prudent to arrange some training for those residents who may want it.
- The Council will be looking to inspect the facilities of the council with a view to making any necessary repairs or arrange planned, preventative maintenance. The garden that was established by the SVG at the playground, Jubilee Hall is one such area that requires attention.

The date of the next Ordinary meeting of the council will be the 2nd October 2023. The date of the next Finance Committee meeting of the council will be the 4th September 2023 8/23

PART 2

To discuss and resolve upon current staffing and HR matters this to include, but not limited to, ad hoc arrangements for waste collection, general maintenance, roles, and responsibilities in respect of staff absence 9/23

- There were no issues raised at this time in respect of employee issues other than a requirement to establish who completes tasks in respect of staff absences due to leave, sickness. It was recognised that this needed further work and would become an agenda item for resolution.

Any Other Business 10/23

- There were a number of items discussed. The Chair and Proper Officer had met with representatives of the Bowls club to discuss maintenance and other arrangements. This was discussed at length but will become an agenda item for resolution.

The meeting concluded at 8.25pm

Steven Oaten – Proper Officer

.....Chair