

**SULLY AND LAVERNOCK COMMUNITY COUNCIL  
CYNGOR CYMUNED ABERSILI A LARNOG**

**Finance Committee Meeting of the Council  
6.30pm Monday 4<sup>th</sup> September 2023**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public.

**Minutes 30/23**

**Present**

- Steve Oaten (Proper Officer)
- Robin Lynn (RL)
- Nicky Parry (NP)
- Vicki Judd (VJ)
- Kay Bowring (KB)
- Lino Scaglioni (LS)
- David Cannon (DC)

**Apologies 31/23**

- Martyn James (MJ)

**PART ONE**

**Declarations of interest 32/23**

- There were no declarations relevant to the items on the agenda to be discussed.

**To approve the minutes of previous meeting 33/23**

- The council approved the minutes of the Finance Committee meeting of the 30<sup>TH</sup> April 2023 and the Extraordinary meeting of the 17<sup>th</sup> July 2023.

**To approve the schedule of payments 34/23**

- The councillors of the finance committee approved the schedule of payments as provided by the proper officer. An updated list will be provided to councillors with the salaries of staff, and HMRC contributions as prepared by the payroll provider.

**Democratic Half Hour 35/23**

- There were no members of the public present at the meeting. The meeting was moved to the next agenda item. It appears that a member of the public subsequently contacted one of the councillor's present stating he had issues joining the meeting. Nobody else at the meeting had issues joining and the meeting had already moved on to the next item.

**To receive updates from councillors, especially regarding grant applications and discuss and resolve upon any further actions required 36/23**

- The councillors present provided updates where appropriate. There is a beach clean taking place on the 16<sup>th</sup> September 2023 organised by Councillor Lynn assisted By Councillor Judd.

**To discuss and resolve upon the award of grants and donations, by the community council, and set a figure for next year's budget 37/23**

The clerk outlined to the councillors that the community council regularly provides grants but had never set aside a figure or budgeted accordingly. It would be sound financial management for the council to consider an amount that they are able to donate throughout the year. This was considered but it was decided to remit this issue to the next meeting.

**To discuss and resolve upon a maintenance budget for Jubilee Hall and The Pavilion 38/23**

- The council discussed the issue and will re visit it once they have conducted an inspection of both premises with a view to identifying areas where money needed to be spent. It is hoped that any inspection can take place in order that it can be raised at the next meeting. The proper officer advised the council of a quote he had received in respect of the provision of two new sets of French Doors at the pavilion, the details of which will be circulated prior to the next meeting.

**To discuss the financial implications of the Boundary Commissions proposals in respect of Cosmeston – (Councillor Lynns e mail of 21/7/23 refers) 39/23**

- The Boundary Commissions draft proposals should have been released in time for discussion at the meeting, but they were not. This item was therefore remitted to the next meeting.

**Any other business. This item is for councillors to raise issues that may need discussion at future meetings or for the information of councillors. Items raised during this part of the meeting will not be resolved upon 40/23**

- Councillor James, who had sent his apologies, advised that he had been contacted by a representative from One Voice Wales who had asked if the community council could arrange attendance their meetings. Councillor Bowring advised that she was standing down as the representative at Sully Primary School and had informed the Head. Councillor Judd who is a parent governor at the school will adopt the responsibility for reporting back to the community council. The issue of green waste generated by the community council was raised with a view to councillors considering options for its storage and disposal.

**The date of the next meeting of the council is a full council meeting on the 2<sup>nd</sup> October 2023 41/23**

**PART 2**

**To discuss and resolve upon issues of employment and the future use and maintenance of the playing fields, including the cricket square and bowling green and associated costs and training needs 42/23**

- The councillors present discussed a number of issues. These will become agenda items at future meetings. The council have asked that the Proper Officer advise them of the costs of the maintenance in respect of the activities undertaken on the community field and the bowling green. This to be distributed to councillors in time for the next meeting. It was agreed that the Personnel Committee would need to meet in order to discuss future employment of staff, hopefully prior to the next meeting.

**To discuss and resolve upon fees to be charged to users of the council's facilities 43/23**

- The councillors had previously agreed an increase for users which had been implemented but this would be reviewed once the Proper Officer had provided councillors with details of maintenance costs for the playing field and bowling green.

**To discuss and resolve upon the waste receptacles at the BP and the cost of collection 44/23**

The community council agreed a course of action and the Sully Sports and Social Club would be written to once a suitable written response was agreed.

**Any Other Business 45/23**

- There were no further items discussed.

**The meeting concluded at 8.30pm**

**Steven Oaten – Proper Officer**

.....Chair