

**SULLY AND LAVERNOCK COMMUNITY COUNCIL  
CYNGOR CYMUNED ABERSILI A LARNOG**

**Finance Committee Meeting of the Council  
6.30pm Tuesday 4<sup>th</sup> April 2023**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public.

**Minutes 01/23**

**Present**

- Steve Oaten (Proper Officer)
- Robin Lynn (RL)
- Martyn James (MJ)
- Nicky Parry (NP)
- Vicki Judd (VJ)
- Kay Bowring (KB)

**Apologies 01/23**

- Lino Scaglioni (LS)

**Public attendance 01/23**

- None

**PART ONE**

**Declarations of interest 02/23**

- There were no declarations relevant to the items on the agenda to be discussed other than Councillor Judd and Jubilee Play group which uses Jubilee Hall (Item 5).

**To approve the minutes of previous meeting 03/23**

- The council approved the minutes of the Finance Committee meeting of the 6<sup>TH</sup> December 2022.

**To approve the schedule of payments 04/23**

- The councillors of the finance committee approved the schedule of payments as provided by the proper officer. An updated list will be provided to councillors once the salaries of staff are prepared by the payroll provider.

**To discuss and resolve upon any proposed changes in charges for users of the facilities 05/23**

- The councillors present discussed and agreed that the various users of the facilities be contacted to explain that there is a likelihood of possible increases in hire charges due to the rise in the running costs especially with regards to fuel. It was agreed last year that the increases would be in line with the RPI but there will be further discussion on this matter at the meeting of the council in May.

**To discuss and resolve upon a reduction of the council's bank accounts and allocation of reserves  
06/23**

- The councillors agreed to the proposed changes suggested by the proper officer. There are currently four bank accounts which it was suggested should be reduced to three. These would become a business account, General reserves account and an earmarked reserves account. This would be in line with the policy prepared by the proper officer which the Finance Committee discussed and agreed. This to be ratified at the meeting in annual council meeting in May.

**To receive an update from the proper officer regarding progress in respect of the Finance Toolkit 07/23**

- The proper officer updated the committee with progress in respect of the actions outstanding from working through the guidance. The council have most of the required policies and procedures now in place with just a number of reports to be completed.

**To receive an update from the proper officer and approval of this year's financial accounts (if appropriate) 08/23**

- The proper officer had completed last years accounts which were presented to and approved and accepted by the councillors present. Explanations were given where appropriate. The accounts were produced from the specialist software and the councillors had been provided with monthly bank reconciliations. Arrangements would now be made for the internal auditor to examine the accounts.

**To discuss and resolve upon a financial donation to the Vale of Glamorgan walking festival 09/23**

- The councillors present agreed a small donation to Valeways in respect of support for the Vale of Glamorgan Walking Festival which is to take place in September 2023.

**Any other business 10/23**

- Councillor Bowring updated the committee with regard to the arrangements for the planters and the recently acquired solar de fibrillators. There was some discussion regarding a donation in respect of repairs to the clock at the slipway in Swanbridge. At this stage the costs are unknown so its not possible to discuss fully, and decide on, an amount to be donated. Further information will be sort by Councillor Bowring.

**The date of the next Finance Committee meeting will be the 30<sup>th</sup> May 2023. The date of the next ordinary meeting of the council will be the 9<sup>th</sup> May 2023 11/23**

**PART 2**

**To discuss issues surrounding Allotments, Section 106 monies, Library Lease and land at Hayes Road, Sully (With a view to introducing as agenda items) 12/23**

- The councillors present discussed a number of issues. These will become agenda items at future meetings. It was agreed that a working group is to be formed with a view to obtaining grants regarding a number of proposed council projects.

**The meeting concluded at 8.15 pm**

**Steven Oaten – Proper Officer**

.....Chair

