

**Sully and Lavernock Community Council**  
**Minutes of the Extraordinary Meeting of the Council**

**7 August 2018 at 5.30pm at Jubilee Hall, Smithies Avenue, Sully.**

Present: Cllrs Oaten, Barlow, Garland, Sylvester, Scaglioni, Thomas, Baguley and the Acting Clerk

Agenda No.	Ref No.	Minutes	Matters Discussed	Action
<b>Part 1</b>				
1	4/2019	<b>Apologies for Absence</b>	Cllrs Jones and Tatt sent their apologies.	
2	5/2019	<b>To receive declarations of interest.</b>	No declarations of interest received.	
3	6/2019	<b>To consider and approve payment for the raised flower bed.</b>	<p>The chair announced that he would like future meetings to be recorded audibly, to prevent this situation (i.e. disagreement over whether work is approved or not) occurring again. It was agreed this matter (of audibly recording) would be put on the agenda for next full council meeting on the 4<sup>th</sup> September 2018.</p> <p>Cllr Scaglioni read out a statement, setting out why, in his opinion payment should not be approved. He suggested that the work completed, and the materials supplied were worth £500 at most, and that this amount should be offered in full and final settlement of the invoice. The Chair confirmed that the Acting Clerk had already tried this, and that contractor was adamant that this course of action would not be acceptable, and if not paid would sue the Community Council. The Chair asked for Cllrs to move on from this issue. Whatever mistakes had been made were in the past and would not happen again. In his opinion the contractor was not at fault and accordingly should be</p>	

			<p>paid. Cllr Scaglioni asked the Acting Clerk to note in the minutes how each Cllr voted.</p> <p>The following Cllrs voted to pay the invoice: Oaten, Phil and Barlow.</p> <p>The following Cllrs voted not to pay the invoice: Scaglioni, Thomas</p> <p>The following Cllrs abstained: Sylvester and Garland.</p>	
4	7/2019	<b>To consider and approve payment for the hot water urn for the Sports Pavilion</b>	The Council approved payment.	
5	8/2019	<b>To consider &amp; approve other payments</b>	All payments were approved.	
6	9/2019	<b>To sign bank account transfer letter.</b>	<p>The letter was signed. It was agreed that Barclay's Bank had provided appalling service to the council recently with delay after delay occurring with the forms sent off to the bank for processing. The process of adding the Acting Clerk as a Serving Authority, and two more Cllrs as signatories commenced over two months ago and is still not resolved. The bank has given incorrect advice, incorrect forms, taken weeks to respond and kept giving different reasons for not processing the forms.</p> <p>The councillors agreed that it was in the council's best interest to permit Karen Rogers (the Acting Clerk) to be authorised to give instructions to Barclay's Bank UK PLC to obtain account information and to make funds transfers between bank accounts in the Company's name. This authority excludes making third part payments and borrowing instructions.</p> <p>The Acting Clerk was tasked with setting up an account an alternative bank – Unity Trust – and to arrange for the next precept instalment to go into this new account. In addition, the Acting Clerk was given permission to add herself as a signatory. Unity Trust had been recommended by the Penarth Town Council Clerk and is especially geared up for dealing with charities and Community Councils. The Clerk was asked to obtain and circulate further information about Unity Trust. Some Cllrs raised objections to the discussion about Unity</p>	Acting Clerk

			Trust taking place and being noted in the minutes, as it was not on the agenda. The Chair announced that since time was of the essence and the next Ordinary Meeting was not until September, he was happy for it to be discussed at an extraordinary meeting.	
7	10/2019	<b>To consider quotations for installation of 'bench plinths'</b>	The Acting Clerk suggested that a 'comparison table' of quotes would be help Cllrs to consider the quotes and make an approval for a contractor to go ahead with the work.	Acting Clerk

**Minutes approved as a true record.**