

**SULLY AND LAVERNOCK COMMUNITY COUNCIL/CYNGOR CYMUNED ABERSILI A LARNOG**

**Annual Meeting of the Community Council**

**6.30pm Tuesday 9<sup>th</sup> May 2023**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public. The Community Councils remote meetings protocols applied.

**Part 1**

**1. Minutes 47/23**

**Present**

- Steve Oaten (Clerk)
- Kay Bowring (KB)
- Robin Lynn (RL)
- Vicki Judd (VJ)
- Martyn James (MJ)
- Lino Scaglioni (LS)
- Nicky Parry (NP)

**Apologies 48/23**

**The Chair had earlier in the day accepted the resignation of Councillor Kelly Alderman**

- Jackie Payne (JP)

**2. Declarations of interest 49/23**

- KB Stated that she is a member of Sully Village Group/Council representative Sully School
- RL Governor at Evenlode School/Member Liberal Democratic Party
- VJ Jubilee Playgroup/Sully Scouts/Parent-Governor Sully School

**3. To elect a new Chair 50/23**

- The community councillors present elected Councillor Bowring as Chair. Councillor Bowring accepted the office of Chair and thanked Councillor Scaglioni for his work during his tenure in the role.

**4. To elect a Vice Chair 51/23**

- Councillor James was proposed and seconded and with no one else nominated was elected as Vice Chair.

**5. To approve and resolve upon the council bankers 52/23**

- The council approved Barclays Bank as the councils' bankers for this year.

**6. To appoint signatories to the council's bank accounts 53/23**

- The council agreed that all councillors should become signatories to the council's bank accounts and arrangements to be made by the clerk. The clerk was to check that there were sufficient numbers for the effective management of the council's accounts.
- 7. To discuss and resolve upon recommendations from the Finance Committee regarding a reserves policy and bank account changes 54/23**
- The community council agreed the recommendations of the Finance Committee which were to be implemented by the proper officer. Barclays Bank were to be written to in order to carry out any required changes
- 8. To discuss and resolve upon committees and working groups 55/23**
- The community Council agreed the following councillors would be appointed thus
  - Finance Committee LS, KB, MJ, RL, NP, VJ
  - Personnel Committee LS, MJ, CP, NP, VJ
  - Planning Working Group RT, MJ, RL, VJ
  - Playing Fields Working Group LS, KB, JP, MJ
- 9. To appoint representatives of external organisations (Sully Primary School, Evenlode School, Chemical Advisory Board and the Community Liaison Panel) 56/23**
- Councillor Judd was appointed representatives for Sully School
  - Councillor Lynn was appointed to Evenlode School
  - Councillor James was appointed to the Chemical Advisory Board
  - Councillors Parry was appointed to the Community Liaison Panel
- 11. To approve the minutes of the previous meeting 57/23**
- The minutes of the previous meeting were accepted as a true and accurate reflection of the meeting that had taken place.
- 12. To approve the schedule of payments prepared by the Proper Officer 58/23**
- Councillors approved the list of payments drafted by the proper officer.
- 13. To receive a report from the previous representatives of external bodies 59/23**
- The Community Council received a report from the relevant councillors where applicable.
- 14. To discuss and resolve upon the purchase of a new Millennium shield 60/23**
- The community council agreed to the purchase of a new shield and also that the old shield should be displayed. Councillor Bowring agreed to enquire locally regarding the purchase of a new shield.
- 15. To discuss and resolve upon any increase in hire fees for users of the SLCC facilities 61/23**
- The Community Council agreed to the increase of fees to hires by 10%. This follows on from last years discussions where any increase would be introduced after taking into account the RPI. The clerk had previously e mailed all regular users to advise them that there was likely to be an increase.
- 16. To discuss and agree an amount to cover the winter maintenance of the bowling green and cricket square along with the annual maintenance of council owned machinery. A sum of £4000.00 was agreed in previous years and had been budgeted for. 62/23**

- The Community council agreed to the proposal that the amount of £4000.00 be set aside in respect of the winter maintenance requirements and also with an increase of 10%

**17. To discuss and agree the biodiversity report prepared by Councillor Lynn for the year 2022/2023 63/23**

- This was discussed and agreed by the Community council and Councillor Lynn thanked for his efforts in its preparation.

**18. Democratic Half Hour 64/23**

- The Community Council took questions from the public regarding agenda items and provided answers/explanations where appropriate.

**19. To discuss and resolve upon any changes or amendments to the financial regulations and standing orders of the council 65/23**

- Councillors were of the opinion that as both sets of standing orders had been amended towards the end of last year no further amendments were required.

**20. To discuss and resolve upon a training plan for councillors 66/23**

- The community councillors agreed with the training plan proposed by the Proper Officer.

**21. To discuss and resolve upon any required changes to the terms of reference of the community council's committees 67/23**

- The community council having been furnished with the details of the terms of reference for the Finance and Personnel committees decided that no changes were necessary.

**22. To discuss and resolve upon any changes to current policies of the council. Proposed changes will have been circulated by the Proper Officer along with any new policies for approval 68/23.**

- The community council had been provided with details of a policy of delegation and one of procurement by the Proper Officer. They remitted acceptance of these policies until the meeting at the end of the month in order to discuss further.

**23. To discuss and resolve upon the regular payment schedule prepared by the clerk. This to authorise the approval of regular payments for the next twelve months 69/23**

- The community council agreed the proposal from the clerk regarding authorisation in advance of regular payments. A schedule was provided and agreed subject to expenditure being properly incurred and not grossly over and above what would normally be paid.

**24. To receive an update from councillors regarding ongoing matters 70/23**

- Updates were provided regarding the installation of the solar powered defibrillators which would be a few weeks yet. There are new bike stands being installed at The Pavilion and Jubilee Hall.

**25. Any other business 71/23**

- The community are looking at an alternative date in respect of the pack a picnic event that had to be postponed.

- **The Community Council provisionally agreed that the date of the next Finance Committee meeting will be the 30<sup>th</sup> May 2023 72/23**

**Part 2 73/23**

**In accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960. In view of the confidential nature of the business to be transacted the public were excluded from this part of the meeting**

**The community council resolved to exclude the public.**

1. The clerk updated the meeting regarding the ongoing HR matters
2. The Community Council agreed that as from the meeting in June, meetings would be convened on a Monday. Amended lists would be prepared by the Proper Officer

**The meeting concluded at 20.45 hours.**

**Steve Oaten – Clerk to the Council.**

**..... Chairman**