

SULLY AND LAVERNOCK COMMUNITY COUNCIL/CYNGOR CYMUNED ABERSILI A LARNOG

**Ordinary Meeting of the Council
6.30pm Monday 6th November 2023**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public. The Community Councils remote meetings protocols applied.

Part 1

1. Minutes 86/23

Present

- Steve Oaten (Proper Officer)
- Vicki Judd (VJ)
- Kay Bowring (KB)
- Nicky Parry (NP)
- Martyn James (MJ)
- Jackie Payne (JP)
- Robin Lynn (RL)
- David Cannon (DC)
- Lino Scaglioni (LS)

Apologies 87/23

- There were no apologies.

2. Declarations of interests. (Previously verbally disclosed and as the councillors were in attendance applies to all meetings) 88/23

- JP. Works for the WAG
- KB. Sully Village Group
- VJ. Jubilee Playgroup/Chair of Governors and Minor Authorities Rep Sully School/Saving Sully and Lavernock Group
- RL. Council Rep Evenlode School/Member of the Liberal Democratic Party

3. To approve the minutes of previous meetings 89/23

- The councillors present approved the minutes of the Ordinary meeting on the 2nd October 2023. They agreed they were an accurate account of the meeting that had taken place.

4. To approve the schedule of payments 90/23

- The Community Council agreed and approved the schedule of payments. Any explanations required were provided by the proper officer.

5. To receive updates from the clerk/councillors regarding actions from the previous meeting (If applicable) 91/23

- There were updates provided by councillors and the proper officer.

The Proper Officer updated the councillors in respect of a meeting that had taken place with VOGC Councillor Wendy Gilligan, the Chair and himself. They had met to discuss the issue of the overhaul or refurbishment of a number of bus shelters in the area and the possible use of section 106 monies. There were to be further meetings at the Vale to discuss this issue but the latest was cancelled as Councillor Mahoney was unable to attend. There are valid arguments that the 106 monies be spent elsewhere, for needs, or projects identified locally and not to subsidise projects that should be funded by the VOGC.

The Chair had been in discussion with Mr Gordon Hadfield who now owns land at the BP Field where the Community Council had provided a number of dog waste bins. He had agreed to take on the ownership and disposal of waste from the bins and the Proper Officer had drafted an agreement to that effect. This was agreed by those present and will be sent to Mr Hadfield. The Community Council has agreed to provide two new bins for him to site where he wishes, and the necessary arrangements will be made.

The Proper Officer gave an update regarding the new recycling regulations coming into force next year. He has sought advice and guidance from the VOGC but has yet to receive anything definitive regarding costs or collection procedures or liabilities.

The Proper Officer is still waiting on some quotes for work at Jubilee Hall.

6. Democratic Half Hour. The public were invited to make representations on business being transacted at the meeting or propose items for the agenda of the next meeting (Time constraints applied) 92/23

- There were no members of the public present at the meeting so there was no requirement for a democratic half hour. There had been no questions or queries submitted regarding items on the agenda from the public either.

7. To discuss and resolve upon the award of grants and donations, by the Community Council, and set a figure for next year's budget 93/23

- This item was discussed along with items 8 and 9 of the agenda as they all related to the Proper Officers preparation of the budget for 2024-2025. The Councillors present agreed with and accepted the budget provided, which included amounts outlined for grants and donations and various amounts for the maintenance budgets for Jubilee Hall and the Pavilion.

8. To discuss and resolve upon a maintenance budget for Jubilee Hall and the Pavilion 94/23

- Explanation at item 7 above.

9. To discuss and resolve upon next year's budget and precept requirements 95/23

- The Budget prepared by the Proper Officer for 2024/2025 was agreed and accepted by the Community Council.

10. To discuss and resolve upon funding in respect of a 1. Youth cinema night 2. A Police run youth club 96/23

- Councillor Judd updated the full Council regarding the possibility of two projects that were being looked into. The first being a youth cinema night. The old school were already providing cinema nights for adults in the village, and it was proposed that screenings of films be provided for a younger audience. There was also the prospect of a Police run youth club, for two age groups, once a month being run by the local PCSO for local children. She had been in touch with the relevant stakeholders and was seeking the approval of the council in respect of funding. The Community Council agreed to provide Jubilee Hall free of charge in respect of the youth club should the project come to fruition, and also to subsidise the youth cinema night to ensure that costs or overheads were met. The Old School have initially suggested that there may be some funding available regarding the youth cinema. The Councillor stated that she had received some 31 responses on the youth forum, which was somewhat disappointing but there could be additional work undertaken to gather further views and opinion.

11. To discuss and resolve upon the recipient of the Millenium Shield 97/23

- The Community Council agreed that the community be asked to nominate persons for receipt of this award. The Councillors can then consider candidates or nominate candidates of their own. The winner will be announced at the next meeting.

12. To discuss and resolve upon the members allowance 98/23

- The proper Officer advised the Community Council that all members were entitled to what was now called an Extra Costs Allowance. An amount of £156 was to be paid to Councillors unless they opted out, in writing. This is a mandatory allowance decided by an independent remuneration panel and will be paid in November.

13. To discuss and resolve upon the purchase of Christmas Trees 99/23

- The Community Council agreed to provide Christmas Trees for the Library, The Old School and The Pavilion as in previous years. The Council also agreed in principle that should agreement be reached, following any negotiations at Gwel yr Ynys, that a tree be provided there as well.

14. To receive a report from the representatives on external bodies of Sully and Evenlode Schools, Chemical Advisory Board and the Community Liaison Panel 100/23

- Councillor Judd reported that Sully Primary School had met. She was now Chair of the Governors at the school. The only news from the meeting was that the school have submitted an application for Section 106 money for a community classroom.
- The Chemical Advisory Board had met although Councillor James was not at the meeting. He provided a copy of the minutes that were circulated to Councillors. There were no questions or observations.
- Evenlode school had met. Councillor Lynn advised that the schools finances were in a healthy position going forward. He had been appointed onto a head teacher performance appraisal panel and had received the necessary training.
- The Community Liaison Panel met on the 5th October. Councillor Parry updated the Council. There is a new suicide project being launched by the Police. They also reported that the annual Summer Operation targeting ASB on the coast of the Vale of Glamorgan had been relatively quiet and free from any major incidents. Commercial burglaries had seen a recent increase. The Fire service reported that there had been some 194 fires with the peak in July/August. Councillors for the VOGC, who were at the same meeting, gave an update regarding the Boundary Commission review that was taking place, that they were leading on. These reviews recommendations would see the reduction of Community Councils from 27 to 20 and the loss of 60 Community Councillors. The bigger Councils having a maximum of 23 Councillors, with the least amount being 7. It appears that all the VOGC Councillors at the meeting were in favour of the reviews proposals.

15. Any Other Business 101/23

The Chair updated the Community Council regarding this year's Christmas Carol Service which will be on the 17th December. The service of remembrance would be on Sunday 12th November. The wreath had been purchased along with a number of event poppies that had been sited along South Road.

16. The date of the next meeting of council members, of the Finance Committee, is on Monday 4th December 2023 102/23

Part 2 103/23

In accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960. In view of the confidential nature of the business to be transacted the public were excluded from this part of the meeting

There was no requirement for the declaration or exclusion of the public as there were none present.

Item 1 104/23

- The Personnel Working Group had met earlier in the day to resolve employment matters. The meeting was chaired by Councillor James, also present were Councillors Scaglioni, Judd and Parry along with Catherine Pearce. The issue was then discussed by full council. It was agreed following discussions that there would be the need for a job evaluation and description to be prepared along with a contract of employment, wage structure and then an advert in order to employ somebody part time, on the grounds. This would then be supplemented by outside contractors for specialist work which is what was working at the moment. Further work needs to be carried out on a number of issues.
- The issue of waste collection at the BP field will be progressed by the Proper Officer with a course of action agreed by the Council.

Item 2 105/23

- This item had been discussed earlier in the meeting and it was agreed that a formal agreement, which has already been prepared, be sent to Mr Hadfield.

Item 3 106/23

- This item was discussed, and a number of responses had been circulated prior to the meeting. Councillor James had also distributed a response which the Community Council accepted as being their formal response to the Bowls Club. This will be actioned by the Proper Officer.

Item 4 107/23

- The Chair had already actioned this with advice being sought from the relevant authority. There are still a number of options available which will be considered, and further advice sought if necessary.

Item 5 108/23

- This item was remitted to another meeting.

Item 6 109/23

- There was much discussion regarding the playing fields and users. The Proper Officer has been given certain actions regarding this, one of them to arrange a meeting between the cricket club and the Playing Fields Working Group. The Community Councils cleaner has been off sick, and the Proper Officer has been asked to look at options for cover on an "Ad Hoc" basis which he will then report back to the Council.

Item 7 110/23

- The Chair raised that she would like the opportunity to explore options in respect of a "Lets chat bench". Further work regarding costs etc will be looked at along with the relevant policies of the Community Council.

- The dates of the Community Council meetings for next year will have to be amended as some of the dates fall on public holidays. The Proper Officer will make the necessary amendments and circulate to Councillors.

The meeting concluded at 20.45 hours.

Steve Oaten - Proper Officer to the Council.

..... **Chair.**