

SULLY AND LAVERNOCK COMMUNITY COUNCIL/CYNGOR CYMUNED ABERSILI A LARNOG

**Ordinary Meeting of the Council
6.30pm Monday 17th June 2024**

In accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, the meeting was held by way of the remote participation (Zoom) of the members of the Council and public. The Community Councils remote meetings protocols applied.

Part 1

1. Minutes 85/24

Present

- Steve Oaten (Proper Officer)
- Vicki Judd (VJ)
- Kay Bowring (KB)
- Nicky Parry (NP)
- Jackie Payne (JP)
- Robin Lynn (RL)
- David Cannon (DC)
- Lino Scaglioni (LS)

Apologies 86/24

- There was no communication from Martyn James (MJ) at the start of the meeting, apologies subsequently received via Councillor Payne.

2. Declarations of interests. (Previously verbally disclosed and as the councillors were in attendance applies to all meetings) 87/24

- JP. Works for the WAG
- VJ. Jubilee Playgroup/Chair of Governors and Minor Authorities Rep Sully School/Saving Sully and Lavernock Group/Trustee Sully and Lavernock Community Library Trust
- RL. Council Rep Evenlode School/Member of the Liberal Democratic Party
- NP. Trustee Sully and Lavernock Community Library Trust

3. To approve the minutes of the previous meeting 88/24

- The community council agreed that the minutes of the previous meeting were an accurate reflection of the meeting that took place.

4. To approve the schedule of payments 89/24.

- The community council agreed the payment schedule as prepared by the Proper Officer and explanations were given where appropriate.

5. Democratic Half Hour. The public were invited to make representations on business being transacted at the meeting or propose items for the agenda of the next meeting (Time constraints applied) 90/24

- There were no members of the public at the meeting so the Chair moved to the next agenda item.

6. To receive any updates from the Proper Officer and councillors and discuss and resolve upon any further actions required (including but not limited to, library lease, bins, finances) 91/24

The Proper Officer gave the following updates to the community council.

- He had written to the BP with regard to charges for the Library Lease. He received a reply to the effect that Nat Carney had been off, would chase the committee for some sort of reply, hopefully at the end of the day so that we had something for the meeting. She did not reply.
- The Proper officer advised that he would accept the offer for the machinery that was in the bowlers container
- The mowers that are in the garage will be valued with a view to part exchanging them for a machine that could cut the cricket pitch and football pitch. The Proper Officer needs to look at the councils accounts to establish date of purchase and some sort of value
- The matter of the damaged flag pole was discussed. It was agreed that the cricket club would compensate the council. The community council were advised of the costs associated with fixing the puncture to the Jacobsen mower

7. To agree and accept the report of the internal auditor 92/24

- The community council were asked to accept the report of the internal audit completed by Mr Paul Egan. The Proper Officer gave explanations where required but the conclusions from Mr Egan were that further improvements had been made from last year and the Proper Officer was fully committed to providing an effective financial accounting service. The community council accepted the report and its findings.

8. To accept and agree to certify the councils accounts for the year ending 2024 93/24

- The community council were asked to accept and certify the councils accounts for the year end 31st March 2024. They duly did so.

9. To discuss and resolve upon the meeting schedule for 2025 94/24

- The community council were asked to discuss and resolve upon a meeting schedule for 2025. They accepted the recommendations of the Proper Officer and accepted the schedule that he had prepared.

10. To discuss a way forward in respect of the Sports Pavilion 95/24

- The community council discussed a way forward in respect of the Sports Pavilion and proposed future uses. The matter had been discussed on an informal basis by a number of councillors. There are a number of options in respect of what could be done. The building could be renovated. There could be separate changing rooms built and the existing building renovated to provide enhanced facilities, or the building could be demolished and rebuilt with a view to providing improved facilities for the future. All the councillors were in agreement that the building needed some sort of refurbishment and agreed that initially there should be some sort of feasibility study carried out. The community council resolved to explore the possibility of developing the Sports Pavilion to bring it up to modern standards and explore other uses for the building.

11. To discuss and resolve upon recommendations from the Personnel Working Group 96/24

- Councillors met as a Personnel Working Group to discuss and bring recommendations to the community council. It was agreed and resolved upon that VJ and RL would explore the issue of development reviews for staff. This with a view to formalising arrangements going forward.

12. The date of the next meeting of the Community Council is that of The Finance Committee on the 2nd September 2024 97/24

Part 2

In accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960. In view of the confidential nature of the business to be transacted the public were excluded from this part of the meeting

There was no requirement for the declaration or exclusion of the public as there were none present.

13. To discuss and resolve upon issues of employment and the future use and maintenance of the playing fields, including the cricket square and bowling green, associated costs and training needs 98/24

- Councillors have discussed employment issues and agreed a way forward regarding the advert and job description in respect of grounds maintenance. This is to be progressed as soon as possible.
- There had been a request from a mobile catering company who wanted to be able to use the car park near the pavilion for the sale of coffee and sundry items. The Proper Officer advised the council that he had written to the VOGC with regards any sort of permit requirements and would report back to the council. There was already an agreement that had been drafted for a previous user and this could be adapted/alterd accordingly

14. To discuss and resolve upon the processes and delivery of council business 99/24

- The councillors discussed a way forward with regard to accountability and how to ensure that any actions resulting from resolutions were progressed and concluded. At the moment there were issues that were regularly discussed when they maybe should have been concluded. It was decided that a list of actions would be drawn up and circulated to councillors following meetings so that individuals could take ownership.

15. To receive any updates from the Proper Officer and councillors and discuss and resolve upon any further actions required 100/24

- There were updates given by the Proper Officer and councillors which were discussed and the following agreed.
- Councillor Cannon, with the Proper Officer, to further the quotes and requirements in respect of the new website.
- Councillors Lynn and Cannon to progress the desk based survey for the allotments at Hayes Road as agreed at the last meeting.
- The Proper Officer to look at hire charges in respect of the facilities provided to the cricket club.
- As the community council have no meeting until September, the Proper Officer will provide payments schedules, when required to advise the council of payments and receipts.

The meeting concluded at 20.30 hours.

Steve Oaten - Proper Officer to the Council.

..... **Chair.**